#innovacion #ayudascdti #asesoramiento #internacionalizacion





La preparación de propuestas:

Consideraciones básicas

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Infoday Clúster 6 y Clúster 5 Clima

Vizcaya, 19 de mayo de 2025

Contenidos

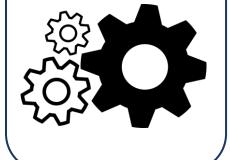
El proceso de Evaluación



La Plantilla de Propuestas



Aspectos transversales



Info de apoyo







Contenidos













Proceso de evaluación estándar

Individual evaluation

Consensus group

Panel review

Finalisation

Experts assess proposals individually.
Minimum of three

experts per proposal (but often more than three).

All individual experts discuss together to agree on a common position, including comments and scores for each proposal.

The panel of experts reach an agreement on the scores and comments for all proposals within a call, checking consistency across the evaluations.

if necessary, resolve cases where evaluators were unable to agree.

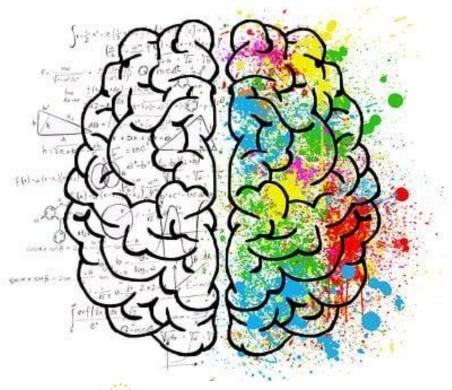
Rank the proposals with the same score

The Commission/Agency reviews the results of the experts' evaluation and puts together the final ranking list.





Cómo funciona la mente de un evaluador?



- Sesgo de Primacía
- Sesgo de Recencia
- Sesgo Numérico
- Sesgo de Coherencia
- .../...





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Balance de Género como criterio de desempate

- WP coverage...
- Their score for Excellence (RIA)...
- Their score for Impact (RIA)...
- Their score for Impact (IA)...
- Their score for Excellence (IA)...
- Gender balance (researchers with a leading role)...
 - ----- O O O -----
- Geographical diversity (MMSS or AC)....
- Other factors; synergies between projects; SMEs...





Tres criterios de evaluación

EXCELLENCE

- Clarity and pertinence of the project's objectives, and the extent to which the proposed work is ambitious, and goes beyond the state-of-the-art.
- Methodology, including the underlying concepts, models, assumptions, interdisciplinary approaches, appropriate consideration of the gender dimension in research and innovation content, and the quality of open science practices including sharing and management of research outputs and engagement of citizens, civil society and end users where appropriate.

IMPACT

- Credibility of the pathways to achieve the expected outcomes and impacts specified in the work programme, and the likely scale and significance of the contributions due to the project.
- Suitability and quality of the measures to maximize expected outcomes and impacts, as set out in the dissemination and exploitation plan, including communication activities.

QUALITY AND EFFICIENCY OF THE IMPLEMENTATION

- ✓ Quality and effectiveness of the work plan, assessment of risks, and appropriateness of the effort assigned to work packages, and the resources overall
- Capacity and role of each participant, and extent to which the consortium as a whole brings together the necessary expertise.

Proposals aspects are assessed to the extent that the proposed work is within the scope of the work programme topic



1st Stage

Evaluation Form RIA/IA Evaluation Form CSA





Blind Evaluation, únicamente en 1º etapa



En 2025: **2** Convocatorias, **10** Topics, **122** M€

Biodiversity (2); Farm2Fork (5); CircBio (1); Zero Pollution (1); Climate (1)





Parte A convencional, Parte B anonimizada



The concept of Blind evaluation requires that experts in the SEP evaluation session do not know the consortium structure and the applicant(s) involved. To accomplish this, the following safeguards are in place:

Part A

Will not be transmited to evaluators.

Part B

 If proposals include any identification of the applicant in Part B, the proposal will be declared inadmissible and will be rejected.





Qué sí? Qué no?

Si un partner es identificable, propuesta inadmisible

Most participants have been involved in the <u>previous H2020 projects</u>,
 XXX...



 WPX will be based on outputs generated by some participants, (with a link in the footnote to a <u>YouTube video or webpage where participants</u> can be identified)



The consortium includes the <u>largest research institute in France</u>



• Partner X is **the leading company in Spain** for wind turbine installation







Si un partner es identificable, propuesta inadmisible

• Our current research expands our previous findings described in an article (Wiliam et al, 2022)



The consortium consists of leaders in the <u>high-tech industry, including</u>
 <u>the biggest in terms of</u> capital constructor of micro chips



• The coordinator was the one who first introduced the concept of XXX



• The consortium consists of 2 research centres (including an international one based in Geneva) and the **oldest university in XXX**







Y las publicaciones?

Sí se puede incluir referencias a publicaciones

 'For climate impact, we will use greenhouse gas emission intensities, following a methodology developed previously by a project partner (Dalin et al.)'



• 'For climate impact, we will use greenhouse gas emission intensities, following the **methodology described in Dalin et al.'**







Blind Evaluation. Tres puntos críticos!

1.1 Objectives and ambition

Describe how your project goes beyond the state-of-the-art, and the extent the proposed work is ambitious. Indicate any exceptional ground-breaking R&I, novel concepts and approaches, new products,

- 1 The description of the above should be provided in general terms, to preserve the **anonymity of the proposal.**
- Any <u>national or international research and innovation activities</u> whose results will feed into the project, and how that link will be established.
 - The point above refers to activities in general and not to those carried out by the participants. It should be nevertheless kept in mind that the description has to be in line with the anonymity of the proposal.





Blind Evaluation. Tres puntos críticos!

2.1 Project's pathways towards impact |

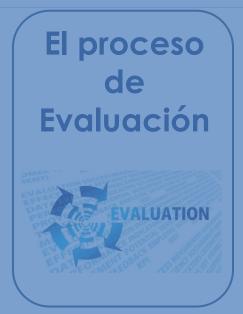
(c) Describe any requirements and potential barriers -

⚠ When describing the above, please pay attention to preserve the anonymity of the proposal.





Contenidos





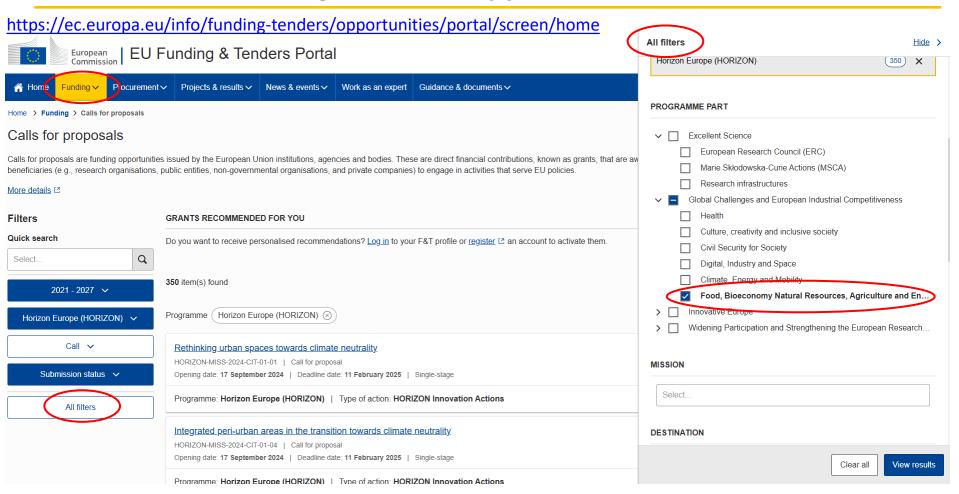






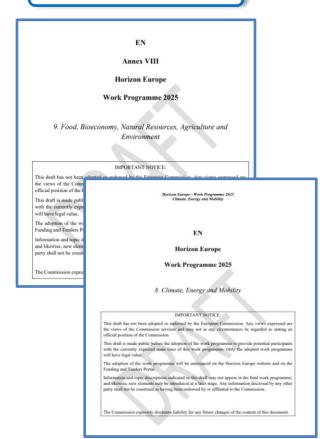


Funding & tender opportunities Portal



Documentos esenciales a tener en cuenta

Work Programme



Proposal Templates







<u>Funding and Tenders Portal – Reference Documents</u>

Principales novedades de la plantilla

	HISTORY OF CHANGES						
Version	Publication date	Changes					
1.0	10.03.2021	Initial version					
1.1	19.04.2021	 Formatting and alignment Clarification of the indicative number of pages in section 2.2 is for sections 2.2 and 2.3 Added the name of the award criterion in section 3 					
1.2	25.05.2021	 Addition of a table in section 3.1 about in-kind contributions 					
2.0	21.01.2022	 Changes in tables on section 3 avoiding duplication of information Reorder of points in 'Impact' section 					
3.0	11.07.2022	Consolidation, formatting and layout changes. Tags added					
3.1	08.09.2022	Added instructions on Artificial intelligence					
3.2	14.11.2022	Added page limit for topics using lump sum funding					
3.3	27.09.2023	Guidance on the use of AI for the preparation of the proposal					
3.4	04.04.2024	 Additional information on how to describe the activities per work package 					
4.0	16.12.2024	 Removed references to Do No Significant Harm principle and AI robustness and simplification of requirements on data management plan 					

Del programa de trabajo al "topic"



EN

Horizon Europe

inclu

Susta

socia for f

princ

Euro

safet

Work Programme 2023-2024

9. Food, Bioeconomy, Natural Resources, Agriculture and Environment

(European Commission Decision C(2023) 2178 of 31 March 2023)

¡Muy importante leer la introducción del WP! Destination - Fair, healthy and environment-friendly food systems from primary production to consumption

National, EU and global food systems are facing sustainability challenges, from primary production to consumption that could jeopardise food and nutrition security. The farm to fork strategy, and its follow-up initiatives, aim to address these challenges and supports transition to more resilient and environmentally, socially and economically sustainable food systems on land and at sea that provide healthy diets for all and respect planetary boundaries. It is key to ensuring that the fit for 55 package¹²⁶ and the European Green Deal¹²⁷ are successful and the UN Sustainable Development Goals (SDGs)¹²⁸ are achieved. Research and innovation (R&I) under this destination will steer and accelerate the transition to sustainable, safe, healthy and

Y....dar respuesta a los Expected
Impacts (a uno o a varios) a
nivel de
"Destination"

biodiversity strategy for 2030, zero pollution amount and climate action, and their followup initiatives. R&I in line with the strategic approach to EU agricultural research and innovation¹²⁹ will be key enablers for achieving these ambitious targets and objectives.

The partnership on 'Accelerating farming systems transition: agroecology living labs and research infrastructures' will unlock the potential of agroecology to make agri-food systems environmentally friendly and regenerative, climate-neutral, inclusive, competitive and resilient. It will enable farmers and value chain actors to successfully apply agroecology principles thanks to: i) a stronger R&I system integrating science and practice; ii) increased knowledge on the benefits, challenges and potential of agroecology for farming, food and society; iii) improved sharing of and access to knowledge, place-based tailored solutions and innovations; and iv) improved and transformative governance and policies.

Besides the partnership, R&I under the destination will help farmers in monitor and manage natural resources (e.g. soil, water, nutrients, biodiversity, etc.) in innovative, sustainable ways by, among other things, boosting organic food and farming in line with the action plan for the HORIZON-CL6-2024-FARM2FORK-01-2: New healthy and sustainable food products and processes

Specific conditions

Expected EU

The Commission estimates that an EU contribution of around EUR 5.00

Cubrir el "topic" al 100%, dar respuesta a todo lo que se indica en los distintos apartados:

- Specific conditions
- Expected outcomes
- Scope

apply the multi-actor approach. See definition of the multi-actor approach in the introduction to this work programme part.

Tener en cuenta todos los matices de cada "topic": policies, gender, MAA, INCO, SSH, ...

Lump sum, blind evaluation, JRC, COPERNICUS, ...

materials to enhance health and well-being benefits for EU and Associated Countries citizens and have a low impact on the environment/climate. This will contribute to the transformation of food systems to deliver co-benefits for climate, biodiversity, environmental sustainability

Estructura de la propuesta

Parte A:

- Formularios generados por el sistema, se rellenan en línea (Funding & Tender Portal).
- Información general de la propuesta y los participantes.

Parte B:

- Parte narrativa. Descripción técnica de la propuesta.
- Incluye 3 secciones que corresponden cada una a un criterio de evaluación.
- La plantilla se descarga del sistema de envío, específica para el topic.
- Debe cargarse en el sistema como un documento PDF.





Parte A: Información relevante de los participantes

Para cada participante

- > rol de la entidad
- hasta cinco publicaciones más relevantes, bases de datos ampliamente utilizados, software, bienes, servicios o cualquier otro logro relacionado con el contenido de la convocatoria
- hasta cinco proyectos o actividades anteriores más relevantes, relacionados con la propuesta
- descripción de cualquier infraestructura significativa y/o cualquier elemento importante de equipamiento técnico relevantes para el trabajo propuesto

Evaluación capacidad operativa del consorcio



Información parte A
+
Implementación (3.2) parte B





Parte A: Tabla de investigadores implicados en la propuesta

Application Forms		
Proposal ID XXXXXXXXXX	Acronym XXXXXXXX	Participant short name: XXXX

Researchers involved in the proposal

Include only the researchers involved in the proposal, (see below definition of researcher). You do not need to include in the table the identity of other persons involved in the proposal who are not researchers.

Researchers are professionals engaged in the conception or creation of new knowledge. They conduct research and Improve or develop concepts, theories, models, techniques instrumentation, software or operational methods. (Frascati Manual 2015)

Include also person in charge of the proposal if a researcher.

						,	\ V /		
Title	First Name	Last Name	Gender	Nationality	E-mail	Career stage ¹	Role of	Reference	Type of
						(researcher (in	Identifier	identifier
							the project)		
			[Woman]			/Category A - Top	(Leading)		/ORCID/
						grade researcher]			[
			[Man]			~ ()	[Team member]		[Researcher
						Category B - Senior			ld]
			[Non-binary]			researcher]			/Other -
					× (/Category C -			specify/
						Recognised			.,,
					×	researcher]			
					\bigcirc	[Category D – First stage researcher]			
				- C		stage researcher)			
				0.1					

Category D – First stage researcher: Either doctoral students at the IsCED level 8 who are engaged as researchers, or researchers working in posts that do not normally require a doctorate degree. Examples: 'PhD students' or 'junior researchers' (without a PhD).

Version of template used Page 11 of 24 Last saved dd/mm/yyyy HH:mm

This proposal version was submitted by [Name, FAMILY NAME] on [dd/mm/yyyy HH:mm:ss] Brussels Local Time. Issued by the Funding and Tenders Portal Submission Service.

- Todo investigador independientemente del tipo de entidad (definición Manual de Frascati)
- Con fines estadísticos para la CE para seguimiento de la carrera de los investigadores (Indicador HE)
- Se usará en caso de que sea necesario llegar al criterio de "gender balance" en los desempates. ¡Ahora se mirará el "leading role"!

¹ Career stages as defined in Frascati 2015 manual:

Category A - Top grade researcher: the single highest grade/post at which research is normally conducted. Example: 'Full professor' or 'Director of research'.

Category B – Senior researcher: Researchers working in positions not as senior as top position but more senior than newly qualified doctoral graduates (IsCED level 8). Examples: 'associate professor' or 'senior researcher' or 'principal investigator'.

Category C – Recognised researcher: the first grade/post into which a newly qualified doctoral graduate would normally be recruited. Examples: 'assistant professor', 'investigator' or 'post-doctoral fellow'.

Parte A: Gender equality plan (GEP)

O No

O Yes

Gender equality plan

Having a gender equality plan is an eligibility criterion for Public bodies. Higher education establishments and Research organisations from Member States and Associated Countries, Be aware that if the proposal is selected, having a Gender Equality Plan will be necessary before the grant agreement signature (applicable on calls with deadlines in 2022 and beyond).

Does the organisation have a Gender Equality Plan (GEP) covering the elements listed below?

Minimum process-related requirements (building blocks) for a GEP

- Publication: formal document published on the institution's website and signed by the top management
- Dedicated resources: commitment of human resources and gender expertise to implement it.
- Data collection and monitoring: sex/gender disaggregated data on personnel (and students for establishments concerned) and annual reporting based on indicators.
- Training: Awareness raising/trainings on gender equality and unconscious gender biases for staff and decision-makers.

Content-wise, recommended areas to be covered and addressed via concrete measures and targets are:

- work-life balance and organisational culture;
- gender balance in leadership and decision-making;
- gender equality in recruitment and career progression;
- integration of the gender dimension into research and teaching content:
- measures against gender-based violence including sexual harassment.

- **Autodeclaración** para todos los participantes.
- Condición de elegibilidad para entidades públicas, centros investigación y universidades los EEMM v PPAA

Hay que tenerlo publicado antes de la firma del GA, si no, la entidad no sería eligible para recibir financiación

Gender equality in research and innovation





Horizon Europe Guidance on Gender Equality Plans

Parte B – Descripción Técnica



Proposal template Part B: technical description

(for full proposals: single stage submission procedure and 2nd stage of a two-stage submission procedure)

This template is to be used in a single-stage submission procedure or at the 2^{nd} stage of a two-stage submission procedure.

The structure of this template must be followed when preparing your proposal. It has been designed to ensure that the important aspects of your planned work are presented in a way that will enable the experts to make an effective assessment against the evaluation criteria. Sections 1, 2 and 3 each correspond to an evaluation criterio.

Please be aware that proposals will be evaluated as they were submitted, rather than on their potential if certain changes were to be made. This means that only proposals that successfully address all the required aspects will have a chance of being funded. There will be no possibility for significant changes to content, budget and consortium composition during grant preparation.

All tables, figures, references and any other element pertaining to these sections must be included as an integral part of these sections and are thus counted against this page limit. The number of pages included in each section of this template is only indicative.

The page limit will be applied automatically. At the end of this document you can see the structure of the actual proposal that you need to submit, please remove all instruction pages that are watermarked.

If you attempt to upload a proposal longer than the specified limit before the deadline, you will receive an automatic warning and will be advised to shorten and re-upload the proposal. After the deadline, excess pages (in over-long proposals/applications) will be automatically made invisible, and will not be taken into consideration by the experts. The proposal is a self-contained document. Experts will be instructed to ignore hyperlinks to information that is specifically designed to expand the proposal, thus circumventing the page limit:

Please, do not consider the page limit as a target! It is in your interest to keep your text as concise as possible, since experts rarely view unnecessarily long proposals in a positive light.

⚠ The following formatting conditions apply

The reference font for the body text of proposals is Times New Roman (Windows platforms), Times/Times New Roman (Apple platforms) of Nimbus Roman No. 9 L (Linux distributions).

The use of a different form for the body text is not advised and is subject to the cumulative conditions that the font is legible and that its use does not significantly shorten the representation of the proposal in number of pages compared to using the reference fout (for example with a view to bypass the page limit).

The minimum font size allowed is 11 points. Standard character spacing and a minimum of single line spacing is to be used. This applies to the body text, including text in tables.

Text elements other than the body text, such as headers, foot/end notes, captions, formula's, may deviate, but must be legible.

The page size is A4, and all margins (top, bottom, left, right) should be at least 15 mm (not including any footers or headers).

- ✓ Page limits RIA/IA (45/50 LS) CSA (30/33 LS). No excess of pages
- ✓ Experts will ignore hyperlinks to information designed to expand the proposal
- ✓ Reference Font Times New Roman, …or Nimbus Roman №9L.
- ✓ Minimun font size 11 points.
- ✓ Text elements such as headers, foot/end notes,..., may deviate, but must be legible.
- ✓ Page size A4, and all margins should be at least 15mm.
- ✓ Be careful not to delete the tags

Glosario

- > Critical risk
- Deliverable
- > Impacts
- Milestones
- Objectives
- Outcomes
- > Pathway to impact
- > Research output
- > Results

Call: [insert call identifier] — [insert call name] EU Grants: Application form (HE RIA/IA): V1.2 – 25.05.2021				
	DEFINITIONS			
Critical risk	A critical risk is a plausible event or issue that could have a high adverse impact on the ability of the project to achieve its objectives.			
	Level of likelihood to occur (Low/medium/high): The likelihood is the estimated probability that the risk will materialise even after taking account of the mitigating measures put in place.			
	Level of severity (Low/medium/high): The relative seriousness of the risk and the significance of its effect.			
Deliverable	A report that is sent to the Commission or Agency providing information to ensure effective monitoring of the project. There are different types of deliverables (e.g. a report on specific activities or results, data management plans, ethics or security requirements).			
Impacts	Example: The deployment of the advanced forecasting system enables each airport to increase maximum passenger capacity by 15% and passenger average throughput by 10%, leading to a 28% reduction in infrastructure expansion costs.			
Milestone	Control points in the project that help to chart progress. Milestones may correspond to the achievement of a key result, allowing the next phase of the work to begin. They may also be needed at intermediary points so that, if problems have arisen, corrective measures can be taken. A milestone may be a critical decision point in the project where, for example, the consortium must decide which of several technologies to adopt for further development. The achievement of a milestone should be verifiable.			
Objectives	The goals of the work performed within the project, in terms of its research and innovation content. This will be translated into the project's results. These may range from tackling specific research questions, demonstrating the feasibility of an innovation, sharing knowledge among stakeholders on specific issues. The nature of the objectives will depend on the type of action, and the scope of the topic.			
Outcomes	The expected effects, over the medium term, of projects supported under a given topic. The results of a project should contribute to these outcomes, fostered in particular by the dissemination and exploitation measures. This may include the uptake, diffusion, deployment, and/or use of the projects results by direct target groups. Outcomes generally occur during or shortly after the end of the project.			
	Example: 9 European airports adopt the advanced forecasting system demonstrated during the project			
Pathway to impact	Logical steps towards the achievement of the expected impacts of the project over time, in particular beyond the duration of a project. A pathway begins with the projects' results, to their dissemination, exploitation and communication, contributing to the expected outcomes in the work programme topic, and ultimately to the wider scientific, economic and societal impacts of the work programme destination.			
Research output	Results generated by the action to which access can be given in the form of scientific publications, data or other engineered outcomes and processes such as software, algorithms, protocols and electronic notebooks.			
Results	What is generated during the project implementation. This may include, for example, know-how, innovative solutions, algorithms, proof of feasibility, new business models, policy recommendations, guidelines, prototypes, demonstrators, databases and datasets, trained researchers, new infrastructures, networks, etc. Most project results (inventions, scientific works, etc.) are "Intellectual Property", which may, if appropriate, be protected by formal 'Intellectual			

1. Excellence

1.1 Objectives and ambition



- Objectives: <u>pertinent</u> to the work programme topic? <u>measurable</u> and <u>verifiable?</u> realistically <u>achievable</u>? (Utilizar KPIs)
- ➤ How your project goes beyond the state-of-the-art
- R&I maturity (TRLs cuando sea aplicable)





1. Excellence

1.2 Methodology

- ✓ Overall methodology
- ✓ National/International R&I activitites that feed the project
- ✓ Inter-disciplinary approach
- ✓ Social sciences and humanities, SSH (Obligatorio en los topics marcados)
- Gender dimension (Al menos que el topic no lo requiera explícitamente)
- ✓ Open science







2. Impact

IMPACT

2.1 Project's pathways towards impact

- a) Contribution of project results towards the <u>outcomes (topic, medium term)</u> and the <u>wider</u> <u>impacts (destination, long term)</u>
- b) Give an indication of the scale and significance of the projects's contribution to the expected outcomes and impacts, should the project be successful (Cuantificar)
- c) Requirements & barriers (other R&I work, regulatory environment, targeted markets, user behaviour ...). Mitigation measures (No confundir con los riesgos de la implementación)

2.2 Measures to maximise impact (D, E & C)

- ✓ First versión D&E&C (Criterio de admisibilidad)
- ✓ Strategy for the management of IP





2. Impact

2.3 Summary

Key elements of the impact section.



What are the specific needs that triggered this project?

Example 1

Most airports use process flow-oriented models based on static mathematical values limiting the optimal management of passenger flow and hampering the accurate use of the available resources to the actual demand of passengers.

Example 2

Electronic components need to get smaller and lighter to match the expectations of the end-users. At the same time there is a problem of sourcing of raw materials that has an environmental impact.

EXPECTED RESULTS

What do you expect to generate by the end of the project?

Example 1

Successful large-scale demonstrator: Successful large-scale demonstrator: Trial with 3 airports of an advanced forecasting system for proactive airport passenger flow management.

Algorithmic model:

Novel algorithmic model for proactive airport passenger flow management.

Example 2

Publication of a scientific discovery on transparent electronics.

New product: More sustainable electronic circuits.

Three PhD students trained.

D & E & C MEASURES

What dissemination, exploitation and communication measures will you apply to the results?

Example 1

Exploitation: Patenting the algorithmic model.

Dissemination towards the scientific community and airports: Scientific publication with the results of the large-scale demonstration.

Communication towards citizens: An event in a shopping mall to show how the outcomes of the action are relevant to our everyday lives.

Example 2

Exploitation of the new product: Patenting the new product; Licencing to major electronic companies.

Dissemination towards the scientific community and industry:

Participating at conferences; Developing a platform of material compositions for industry; Participation at EC project portfolios to disseminate the results as part of a group and maximise the visibility vis-àvis companies.

TARGET GROUPS

Who will use or further up-take the results of the project? Who will benefit from the results of the project?

Example 1

9 European airports: Schiphol, Brussels airport, etc.

The European Union aviation safety agency.

Air passengers (indirect).

vamnle

End-users: consumers of electronic devices.

Major electronic companies: Samsung, Apple, etc.

Scientific community (field of transparent

OUTCOMES

What change do you expect to see after successful dissemination and exploitation of project results to the target group(s)?

Example 1

Up-take by airports: 9 European airports adopt the advanced forecasting system demonstrated during the project.

Example :

High use of the scientific discovery published (measured with the relative rate of citation index of project publications).

A major electronic company (Samsung or Apple) exploits/uses the new product in their manufacturing.

IMPACTS

What are the expected wider scientific, economic and societal effects of the project contributing to the expected impacts outlined in the respective destination in the work programme?

xample 1

Scientific: New breakthrough scientific discovery on passenger forecast modelling.

Economic: Increased airport efficiency
Size: 15% increase of maximum passenger capacity in
European airports, leading to a 28% reduction in
infrastructure expansion costs.

Example 2

Scientific: New breakthrough scientific discovery on transparent electronics.

Economic/Technological: A new market for touch enabled electronic devices.

Societal: Lower climate impact of electronics manufacturing (including through material sourcing and waste management).





3. Quality and efficiency of the implementation

3.1 Work plan and resources

- Overall structure of the workplan
- Timing WP (Gantt chart)
- Graphical presentation (Pert chart)
- Work description tables
- o T3.1a list WP
- T3.1b description WP
- T3.1c deliverables

- List milestones (table 3.1d)
- Critial risks and mitigation measures (table 3.1e)
- Summary of staff effort (table 3.1f)
- Subcontracting costs /each participant (table 3.1g)
- Purchase costs (table 3.1h)
- Other costs categories (table 3.1i)
- ➤ In kind contributions from third parties (table 3.1j)





3. Quality and efficiency of the implementation

3.2 Capacity of participants and consortium as a whole

- ✓ How does the consortium match the project's objectives, and bring together the necessary disciplinary and inter-disciplinary knowledge (incuyendo "affiliated entities" y "associated partners")
- ✓ Access to critical infrastructure needed to carry out the project activities
- ✓ How the members complement one another (and cover the value chain, where appropriate)
- ✓ Show that each has a valid role, and adequate resources in the project to fulfil that role.
- ✓ Describe the industrial/commercial involvement in the project to ensure exploitation (Si aplica)
- ✓ Other countries and international organisations not automatically eligible for funding (Si se va a solicitar financiación, explicar por qué se les considera esenciales, motivos muy justificados)





Anexos a la parte B de la propuesta

- **LUMP SUM EXCEL**: Annex with detailed budget per partner (según plantilla)
- CLINICAL STUDIES: Annex with information on clinical studies (según plantilla)
- FINANCIAL SUPPORT TO THIRD PARTIES: Annex with information on financial support to third parties (según plantilla)
- ➤ CALLS FLAGGED AS SECURITY SENSITIVE: Annex with information on security aspects (según plantilla)
- **ETHICS:** Si no fuera suficiente con lo incluido en la parte A. Muy recomendable para propuestas con asuntos éticos complejos





Plantilla propuesta 1ª ETAPA / convocatorias DOS ETAPAS

PARTE A

- 1- Información general
- 2- Participantes: Solo datos generales de la organización
- 3- Presupuesto = TOTAL requested EU contribution (EUR)

Horizon Europe Programme

Standard Application Form (HE RIA, IA stage 1)

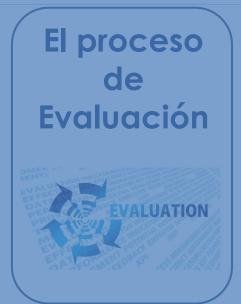
Application form (Part A)
Project proposal – Technical description (Part B)

- PARTE B: Máximo 10 páginas
- 1- Excelencia
- 2- Impacto: Solo "Project's pathways towards impact" (2.1)





Contenidos



La Plantilla de **Propuestas** Horizon Europe Programme









¿Qué es el MAA?

Definición en la introducción del WP2025 (pág 14-16)

Horizon Europe - Work Programme 2025 Food, Bioeconomy, Natural Resources, Agriculture and Environment

Specific requirements: Actors Additional requirements

Specific requirements for multi-actor projects:

Proposals submitted for topics including the eligibility condition to follow the multi-actor approach must meet all of the requirements below. The multi-actor approach is a form of interactive, transdisciplinary and responsible R&I that aims to make the R&I process more co-creative and inclusive, and thereby its outcomes are more co-owned, reliable, demand-driven and relevant to society. It also aims to extensively share these outcomes and to widely use them in practice. This entails more than just widely disseminating the projects' results or listening to the views of a board of stakeholders. A multi-actor project ensures the genuine and sufficient involvement of a targeted array of actors in co-creation, which serves the objectives of the project prospect.

These actors include: i) researchers, ii) farmers / farmers' groups and associations, iii) foresters' groups and associations, iv) aquaculture producers, v) fishers' fishers' groups and associations, vi) advisors, vii) food and bioeconomy businesses, viii) other businesses, ix) consumer associations, x) local communities, xi) citizens, xii) civil society organisations including NGOs and social economy actors, and xiii) government representatives. The selection of key actors that are relevant to participate depends on the objective(s) of the proposal that respond(s) to the needs of the (end-)users of the project results. The key actors are essentially the (end-)users³² of the project resultswho arebacked up by any other useful intermediaries and actors who can contribute with further expertise and innovative ideas relevant to the topic's objectives, and support communication and dissemination. The genuine and sufficient involvement of such actors should take place over the whole course of the project: from participation in the development of the project idea, planning and experiments to implementation, communication and dissemination of results and to a possible demonstration phase.

Building blocks for the project proposal are expected to come from science as well as from practice: it is a 'co-creation' process. (End-)users are involved in the project activities not as a study-object, but to use their practical and local knowledge and/or entrepreneurial skills to develop solutions and to create 'co-ownership' of results for (end-) users. This

should speed and scale up the acceptability and uptake of new ideas, approaches and solutions developed in the project in practice.

Therefore, a multi-actor project proposal must meet the following requirements:

- it must demonstrate how the description of the project concept, including the proposed objectives, activities and planning, are targeting the needs/challenges/opportunities for the (end-)users of the project results;
- it must demonstrate how the composition of the consortium fits into the project concept and reflects a balanced choice of relevant actors who have complementary types of knowledge (scientific, practical, etc.) and skills to achieve the project objective, and to ensure that project results are ready for practice and broadly implemented;
- it must demonstrate how the project intends to use existing practices and tacit
 knowledge. This should be illustrated in the proposal methodology with a sufficient
 number of high-quality knowledge exchange activities outlining the precise and
 active roles of the different, relevant non-scientific actors in the co-creation and
 sharing of R&I contents. The cross-fertilisation of skills, experiences, competencies
 and ideas between actors should generate innovative findings and solutions that are
 more likely to be widely applied in practice;
- it must demonstrate how the project will facilitate the multi-actor engagement process by making use of the most appropriate methods and expertise and what mechanisms the project will set up to maintain engagement of different, relevant actors, in particular non-scientific actors, during the whole project lifecycle;
- it must demonstrate the project's added-value for the (end-)users: how it will
 complement and advance state-of-the-art, including existing knowledge and best
 practices;
- it must demonstrate how the project will result in practical and ready to use knowledge, solutions, approaches, tools, products, processes or services that are easily understandable and accessible for (end-)users;
- it must demonstrate how these results ready for practice will be widely and effectively disseminated, and feed into the existing dissemination channels most consulted and trusted by the (end-)users of the project results in countries and regions.

In addition, to ensure Europe-wide communication and dissemination in all areas related to the European Innovation Partmership for Agricultural Productivity and Sustainability (EIP-AGR)³³ and the common agricultural policy (CAP) specific objectives³⁴. in particular Horizon Europe - Work Programme 2025 Food, Bioeconomy, Natural Resources, Agriculture and Environment

agriculture, forestry and rural development, the new knowledge and innovation generated by the multi-actor projects must be summarised in an appropriate number of 'practice abstracts' in the common EIP-AGRI format for Horizon³⁵. The number of 'practice abstracts' depends on the size of the project and the volume of results which are ready to be applied in practice. The 'practice abstracts' stemming from Horizon Europe projects should be uploaded to the EIP-AGRI project database using a dedicated online form accessible via the EII CAP Network website³⁶

For areas falling outside the remit of EIP-AGRI and CAP specific objectives, other similarly effective solutions ensuring dissemination at European level should be sought. Where appropriate, it is strongly recommended to involve interactive innovation groups such as the EIP-AGRI operational groups funded under the CAP.

References to:

- EIP-AGRI
- EU CAP network
- Practices abstracts
- Operational groups

¿Qué es el MAA?

Definición en la introducción del WP2025 (pág 14-16)

- INTRODUCCIÓN del Clúster
 - Definición:
 - MAA is a form of Responsible Research and Innovation (RRI);
 - Demand-driven, shared and relevant to society;
 - More than just widely disseminating the results;
 - Involvement of a targeted array of actors, (end-) users;
 - All over the whole course of the project;
 - Co-creation process and co-ownership of results: from science, practice and intermediaries;
 - Requisitos (7) que hay cumplir /demostrar en la propuesta.
- MAA se extiende a más áreas de las que están bajo la EIP AGRI.

¿Qué es el MAA? ¿Por qué es importante?

El enfoque multi-actor es un "criterio de elegibilidad" El 49% de los topics de las convocatorias 2025 del Clúster 6 son MAA.

Afecta a IAs, RIAs, CSAs y Co-fund.

Eligibility conditions	The conditions are described in General Annex B. The following exceptions apply:
	The following additional eligibility criteria apply: The proposals must
	use the multi-actor approach. See definition of the multi-actor approach
	in the introduction to this work programme part.



Soil Deal for Europe



Missions WP2025 - Pag 133-134

Convocatorias 2025 Topics MAA por Destination

Destination	N topics	MAA
D1 Biodiversity	12	5
D2 Farm2fork	22	16
D3 CircBio	16	5
D4 Zeropollution	8	5
D5 Climate	6	0
D6 Communities	4	3
D7 Governance	14	6

Webinario online sobre MAA



4 diciembre 2023 Online De 9:30h a 12h.

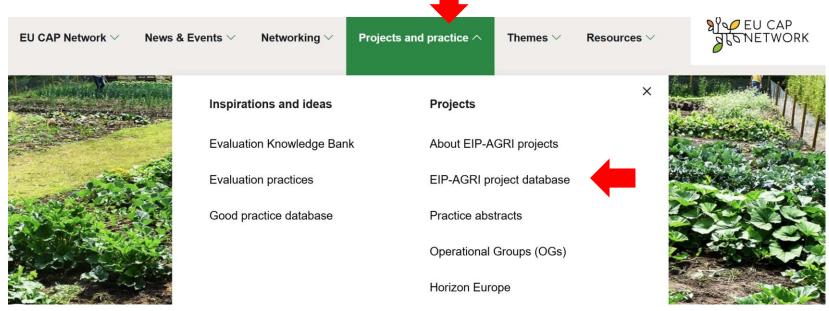
https://horizoneuropencpportal.eu/academy/online-training-applicants-how-apply-multi-actor-approach-cluster-6-proposals

HOW APPLY THE MULTI ACTOR APPROACH IN CLUSTER 6 PROPOSALS (youtube.com)

3. Divulgación UE Red Europea de la PAC = EU CAP Network

https://eu-cap-network.ec.europa.eu/index_en

La EU CAP Network tiene un buscador de proyectos, cada uno con un resumen estandarizado (practice abstract in a common format) y en la actualidad hay cargados **3959**



Joint Research Centre (JRC)

Eligibility conditions

The conditions are described in General Annex B. The following exceptions apply:

The Joint Research Centre (JRC) may participate as member of the consortium selected for funding.

Basic principles of JRC's participation in HE

- JRC does not take part in competitive bidding
 - JRC does not take part in any applying consortium, and does not take part in the preparation of proposals by any applicant
- Where indicated in the work programme (WP), JRC may participate in actions
- JRC funds its activities in collaborative projects with consortia from its own budget



Three scenarios for JRC's involvement in HE actions

- JRC as beneficiary requesting zero funding – collaboration via acceding grant agreement
- JRC as associated partner – collaboration via signing the consortium agreement (not acceding grant agreement)
- JRC as **non-beneficiary** in situations when the JRC is not mentioned in the topic at all (collaboration, e.g., via signing a collaboration agreement, or membership in the scientific advisory board, etc.)





Joint Research Centre (JRC)

The most typical JRC's contribution to HE projects

- JRC can act as an interface between the research activities and regulatory aspects
- JRC can carry out knowledge management activities or help ensure that relevant research results are used for policy making, contributing to an effective feedback to EC policies.
- JRC can carry out (<u>but is not limited to</u>) tasks such as: integrating research
 results and data in databases and maintaining these databases, validating
 and maintaining models, providing advice, data analytics, etc. The JRC can
 also provide access to its research infrastructures, information systems,
 databases and models.
- Funding & tenders (europa.eu)



Infraestructuras de Investigación

En el WP.....

"Applicants are also **encouraged to consider, where relevant, the services offered** by the EU-funded European Research Infrastructures, notably those prioritised by the European Strategy Forum on Research Infrastructures (ESFRI), European Research Infrastructure Consortia (ERICs) and the European Open Science Cloud (EOSC). [https://ri-portfolio.esfri.eu/; https://www.eric-forum.eu/the-eric-landscape/; https://open-science-cloud.ec.europa.eu/] "

BIODIVERSITY:

- "It should build on, and widen, the data availability in European Research Infrastructures federated under the European Open Science Cloud."
- "The proposals should also connect to existing global and European biodiversity data infrastructures
 including the Catalogue of Life (COL), Dissco, LifeWatch ERIC, EMBRC, eLTER and MIRRI-ERIC, where
 relevant."

F2F:

- "Collaboration with European research infrastructures such as AnaEE-ERIC, EMPHASIS or other relevant research infrastructures is encouraged."
- "Proposals should leverage the data and services available through European Research Infrastructures federated under the European Open Science Cloud, as well as data from relevant data spaces."
- "...and take advantage of and connect to European research infrastructures in the area of biotechnology such as EU-IBISBA."

CIRCBIO:

"Proposals should leverage the data and services available through European Research Infrastructures federated under the European Open Science Cloud, as well as data from relevant Data Spaces. Proposals are encouraged to consider, where relevant, the services offered by European research infrastructures such as IBISBA or other relevant research infrastructures."

<u>Transnational & Virtual Access Opportunities webinar</u> (26/Nov/2024)



https://rich-europe.eu/

The RICH Europe Website is the single-entry point for information on Research Infrastructures in Horizon Europe.

Transnational and Virtual access (TA/VA)



What are we talking about?

Physical or virtual access to RIs for Researchers

Transnational Access ensures free of charge access to the best European research infrastructures.

Travel, accommodation and subsistence costs may be reimbursed by the budget of the project.

This opportunity is open to all European researchers and to some extent to researchers from non-EU countries.

Infraestructuras de Investigación - Puntos Nacionales de Contacto



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Marina López

Instituto de Salud Carlos III marina.lopez@isciii.es +34 918 22 25 67



Virginia Magro

CIEMAT virginia.magro@ciemat.es +34 91 346 60 85

Copernicus y/o Galileo/EGNOS

Eligibility conditions

The conditions are described in General Annex B. The following exceptions apply:

If projects use satellite-based earth observation, positioning, navigation and/or related timing data and services, beneficiaries must make use of Copernicus and/or Galileo/EGNOS (other data and services may additionally be used).

















- 5 Servicios de acceso a los datos y la información (DIAS)
- Otras Plataformas convencionales: ESA. EUMETSAT











- EGNOS: Datos a traves de internet: EDAS
 (https://egnos-user-support.essp-sas.eu/services/)
- GALILEO: Rx. Convencionales en casi todos los teléfonos

(https://www.gsc-europa.eu/)

Más información:

 NCP Espacio: andreajulia.perez-carro@cdti.es



Colaboración con otros proyectos

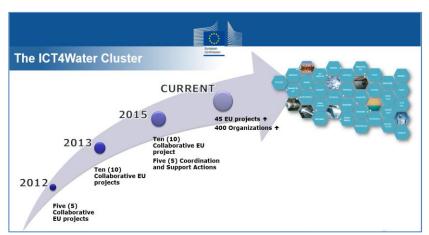
Qué podemos encontrar en los topics:

- "Proposals should include a dedicated task, appropriate resources and a plan on how they will collaborate with other projects selected under this topic (e.g., by participating in joint activities, workshops, as well as common communication and dissemination activities, etc.)"
- "Projects should have a clear plan as to how they will collaborate with other projects selected under this topic and any other relevant topic or relevant EU partnerships."
- "The proposal should include a dedicated task, appropriate resources, and a plan on how it will collaborate with other projects funded under this topic, and ensure coherence and complementarities with ongoing relevant Horizon 2020 and Horizon Europe research projects, including relevant infrastructures."

Colaboración con otros proyectos – Algunos ejemplos

Ejemplos prácticos/aproximaciones en proyectos:

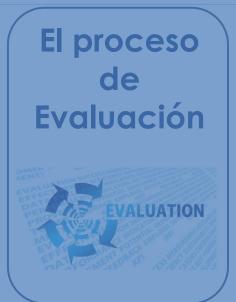
- CARTIF
- AIMPLAS
- AINIA







Contenidos













Servicio de consultas de la CE





Search

Research and innovation

Home > Contact us > Research Enquiry Service

Research Enquiry Service

The service deals with questions regarding European Research, available funding instruments in the field of research and the validation process of participants.

Please use the form below to submit your query on:

- European Research in general
- The EU's research funding instruments (e.g. calls for proposals, prizes, etc.)
- General enquiries on the validation process for organisations not having a Participant Identification Code (PIC)
- · Reporting any inconsistencies during the lifecycle of projects

Ensure that your enquiry includes all the relevant information (e.g., project acronym/ID number, Participant Identification Code (PIC), etc.) to enable a smooth handling of your request.

For enquiries related to the validation process of participants having a Participant Identification Code (PIC), please write via the <u>Participant Register</u>.

Before submitting your query, please consult the Funding & Tenders Portal FAQs section. Relevant information might already be available.

For any technical issue, please contact the IT Helpdesk.

Contact form		
First name*		
Last name*		
E-mail address*		
name@example.com		0
Country of residence*		
Please select	‡	0
Organisation type*		
Please select	‡	
Where did you learn about this site?*		
Please select	\$	
Subject*		
Please select	\$	
Programme area*		
Please select	\$	

Información para los evaluadores

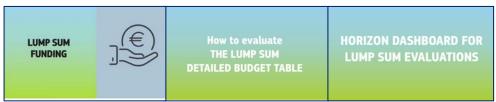


Content

Horizon Europe: An EU R&I programme	About Horizon Europe	
	The impact logic in HE work programmes	
	Overview of the evaluation procedure	
Standard evaluation procedure	Evaluation criteria per type of action	
	How to evaluate proposals	
Individual evaluation and scoring	Evaluating the excellence, impact and quality of the implementation criteria	
	Additional questions in the evaluation form	
	The role of independent experts	
Guiding principles	Confidentiality	
	Conflicts of interest	
Additional Information	Observers	
	Implicit gender bias	
	Logistic	
Annexes	Evaluating Lump sum proposals	
	Evaluation COFUND proposals	







<u>Horizon Europe Proposal Evaluation – Standard Briefing (05/07/2024)</u>



F&T Portal -Videos





Documentos clave para trabajar

Reference documents – <u>Horizon Europe</u>:

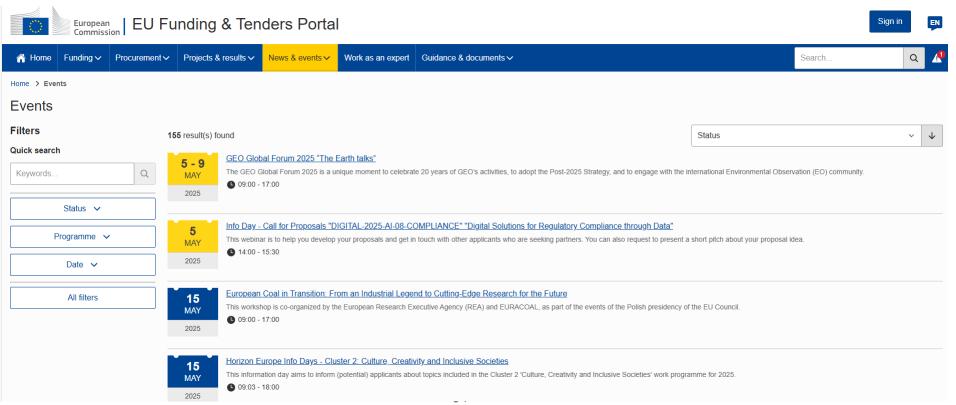
- Standard Proposal template (RIA&IA) + Standard Application Form (HE RIA, IA stage 1)
- Evaluation Form RIA/IA
- Standard Proposal template (CSA)
- Evaluation Form CSA
- <u>EU Funding & Tenders Online Manual EU Funding Programmes 2021-2027</u>
- Horizon Europe Programme Guide
- <u>EU Grants. AGA Annotated Model Grant Agreement</u>





Eventos/webinarios CE

Funding & Tenders Opportunities – Events



Webinarios de interés

- How to prepare a successful proposal in Horizon Europe (24 March 2021)
- A successful proposal for Horizon Europe (21 April 2021)
- <u>Tips and Tricks while writing your Horizon Europe proposal</u> (23 June 2021)
- Recipe for success: Tips and tricks to writing your Horizon Europe proposal (29 September 2022)
- Finding opportunities and submitting a proposal in Horizon Europe (13 March 2025)
- <u>Dissemination</u>, <u>Communication and Exploitation</u> (9 June 2021)
- The Funding & tenders Portal for beginners (27 May 2021)
- <u>Funding & Tenders Portal Partner Search and person profile</u> (28 September 2021)
- The Gender Equality Plan (23 June 2022)
- <u>Horizon Results Booster</u> (17 November 2022)
- <u>Submission and evaluation, Grant Agreement Preparation, Legal and Financial Aspects</u> (10 December 2021)
- Grant Agreement Preparation, Legal and Financial Aspects (20 March 2025)
- <u>Lump Sum funding: How does it work? How to write a proposal?</u> (27 March 2025)
- <u>Personnel Unit Cost New cost method in Horizon Europe</u> (19 June 2024)









Webinarios de interés

Webinarios CDTI-SOST Cómo preparar una propuesta



12 webinarios online

Con experiencias de participantes

(Febrero-Junio 2022)

<u>Presentaciones y grabaciones</u>

SESIONES

Sesión 1: Cómo completar la Parte A en propuestas de Horizonte Europa

Sesión 2: Excelencia. Concepto, metodología, estado del arte y ambición del proyecto

Sesión 3: Open Science. Plan de gestión de datos

Sesión 4: Dimensión de género en propuestas de HE

Sesión 5: Apartado de Impacto en proyectos de HE

Sesión 6: Impacto. Planes de explotación

Sesión 7: Implementación. Paquetes de trabajo, recursos y descripción del consorcio

Sesión 8: Implementación. Plan de riesgos

Sesión 9: Aspectos éticos en HE

Sesión 10: Aspectos de seguridad en propuestas de HE

Sesión 11: "Lump sum" en propuestas de HE

Sesión 12: Estandarización en proyectos de HE





Webinarios de interés

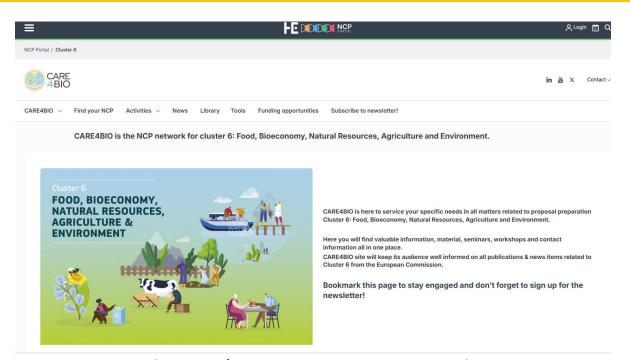
- Visión general de IMPACTO https://eventos.cdti.es/en/agenda/Loslunesalsost1
- Seguridad Civil: https://eventos.cdti.es/en/agenda/Loslunesalsost2
- Salud: https://eventos.cdti.es/en/agenda/Loslunesalsost3
- Cultura: https://eventos.cdti.es/en/agenda/Loslunesalsost4
- Energía: https://eventos.cdti.es/en/agenda/Loslunesalsost5
- ICT: https://eventos.cdti.es/en/agenda/Loslunesalsost6
- Movilidad: https://eventos.cdti.es/en/agenda/Loslunesalsost7
- Clima, Agricultura, Bioeconomía y Medioambiente: https://eventos.cdti.es/en/agenda/Loslunesalsost8
- Industria: https://eventos.cdti.es/en/agenda/Loslunesalsost9
- Espacio: https://eventos.cdti.es/en/agenda/Loslunesalsost10







NCP Portal



Annotated template Cluster 6



<u>Cluster 6 | Horizon Europe NCP Portal</u>







+ info sobre programas y ayudas para la internacionalización de la I+D+l española







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